County of Placer DEPARTMENT OF HEALTH AND HUMAN SERVICES ENVIRONMENTAL HEALTH DIVISION

Richard J. Burton, M.D., M.P.H. Director and Health Officer



Jill Pahl, R.E.H.S. Environmental Health Director

Dear Concerned Citizen:

Thank you for contacting our office about your concern. Enclosed is a Health Code Violation Complaint Form, which we ask you to fill out as completely as possible, and return it in the envelope provided.

When filling out the form please keep in mind the following:

- We need your name, address, and phone number so we can let you know the status of your complaint and if necessary, contact you if we need further information. Your name and the information you provide will be kept in complete confidence unless some legal action would have to be taken regarding the problem.
- Please be sure to include the street address of the complaint and any special driving instructions needed to show our inspector how to locate it quickly.
- If you know the owner's name at the location please include it where indicated on the form.

Complaints received at our office are entered into a computer database and assigned to an inspector to investigate. There may be more urgent public health threats, which are given higher priority, but be assured we will respond to your complaint as quickly as possible.

Please contact our office to inquire about the status of your complaint, or if you have any questions.

Sincerely,

Jill Pahl, Director, R.E.H.S.

Environmental Health

Placer County Health and Human Services